

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

January 19, 2021 – 7:00 PM – Virtual Meeting

<https://manvillesd-org.zoom.us/j/96692052648?pwd=ZWxVUjRQYkVVR3QwQW9PRIRSYVNvZz09>

A meeting of the Board of Education will be held this day as a Virtual Meeting. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Jeanne Lombardino

II. OPEN PUBLIC MEETING STATEMENT – Mrs. Lombardino

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 6, 2021, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Jennifer Esposito, Kristen Gall, Kelly Harabin, Timothy Kenyon, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Josephine Pschar

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the Regular Session minutes of the following meetings: December 15, 2020 and January 5, 2021

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- HIB/Suspension Report
- SSDS Report, Period 1, 2020-2021

VII. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VIII. COMMITTEE REPORTS:

A. Policy Committee: Branden Agans, Chairperson

B. Curriculum and Instruction Committee (Student Activities): Sharon Liszczak, Chairperson

Whereas the Superintendent of Schools has recommended certain changes in the district’s curriculum, instruction, and student activity programs, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Kristin Brons Patricia McGinley Denise Formanowski	“Handle With Care” Instructor Training	The Westin Mt. Laurel, NJ	3/1/21 – 3/3/21	Registration: \$1,250 (each participant) Mileage: \$114.45 (each participant)	20-250-200-500-000-000-000

- B-2** RESOLVED, the Board of Education approves the New Jersey Department of Education Statement of Assurance regarding the use of Paraprofessional Staff for the Manville School District for the 2020 – 2021 School Year: Second Half Report as of January 2021.
- B-3** RESOLVED, the Board of Education approves the Student Safety Data System Report as shown on attached Addendum I for the 2020-2021 Report Period 1, covering September 1, 2020 through December 31, 2020, as submitted to the NJ DOE on January 5, 2021.
- B-4** RESOLVED, the Board of Education approves the CK-12 Digital Supplemental Textbooks, as shown on attached Addendum II, for the 2020-2021 School Year.
- B-5** RESOLVED, the Board of Education approves Student #303207 to complete his/her Senior Year at Manville High School for the 2020 – 2021 school year with waiver of tuition.
- B-6** RESOLVED, the Board of Education approves the revised 2020 – 2021 and revised 2021 - 2022 Manville School District Academic Calendars as per attached Addendum III.

C. Negotiations Committee: *Kelly Harabin, Chairperson*

D. Personnel

- D-1** RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Name	Position	Action	Effective Date
Julianna Shortino	Special Education Instructional Assistant, P-T Roosevelt	Resignation	December 31, 2020
Elizabeth Bussell	Special Education Teacher ABIS	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about March 22, 2021 – September 27, 2021
Dana Correnti	Guidance Counselor Weston School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about April 21, 2021 – November 30, 2021
Carly Smith	Grade 1 Teacher Weston School	Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA	On or about April 26, 2021 – December 31, 2021

D-2 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Kyle Hamilton	Science Teacher ABIS	Provisional Elementary School with Subject Matter Specialization: Science in Grades 5-8	BA, Step 4 \$54,910, <i>pro-rated</i>	January 25, 2021 – June 30, 2021
Vanessa Carreira	Preschool Relief Teacher Weston	CEAS Elementary School Teacher in Grades K - 5	BA, Step 1 \$53,710, <i>pro-rated</i>	February 1, 2021 – June 30, 2021
Christopher Tavaglione	Special Education Teacher <i>Maternity Leave Replacement for Elizabeth Bussell</i> ABIS	CE Elementary School Teacher in Grades K-6* CE Teacher of Students with Disabilities* <i>*pending issuance</i>	BA + 30, Step 1 \$55,010, <i>pro-rated</i>	March 15, 2021 – September 27, 2021
Hannah Eisenstein	Special Education Teacher <i>Maternity Leave Replacement for Aurora Scanlon</i> Weston	CEAS Elementary School Teacher in Grades K-6* CEAS Teacher of Students with Disabilities* <i>*pending issuance</i>	BA, Step 1 \$53,710, <i>pro-rated</i>	February 1, 2021 – June 30, 2021
Jeremy Nurnberger	Special Education Teacher <i>Maternity Leave Replacement for Ashley Cesario</i> Roosevelt	CEAS Elementary School Teacher in Grades K-6* CEAS Teacher of Students with Disabilities* <i>*pending issuance</i>	BA, Step 1 \$53,710, <i>pro-rated</i>	On or about March 15, 2021 – June 30, 2021
Tiffany Kesolitz	Pre-K Instructional Assistant Full-Time	Associates Degree	Pre-K Instructional Assistant Full-Time - Step 2 \$28,668, <i>pro-rated</i>	February 1, 2021 – June 30, 2021
Josephine Fendt	Pre-K Instructional Assistant Full-Time	Substitute Certificate	Pre-K Instructional Assistant Full-Time - Step 2 \$28,668, <i>pro-rated</i>	February 1, 2021 – June 30, 2021
Edyta Sobilo	Custodian District	N/A	Step 1, Category B \$45,110, <i>pro-rated</i>	February 1, 2021 – June 30, 2021
Jolanta Grzywacz	Long Term Custodial Substitute District	N/A	5.5 hours per day @ \$15 per hour	January 12, 2021 – March 31, 2021

D-3 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Elizabeth Jacques	Drama Enrichment: Choreographer ABIS	Not to exceed thirty-five (35) hours @ \$30 per hour	2020-2021 School Year

Alexa Lucchesse	Drama Enrichment: Choral ABIS	Not to exceed thirty-five (35) hours @ \$30 per hour	2020-2021 School Year
Bradstreet Rand	Drama Enrichment: Set Design & Costumes ABIS	Not to exceed thirty-five (35) hours @ \$30 per hour	2020-2021 School Year
Michael Voorhees	Winter Track Volunteer Coach MHS	N/A	2020-2021 School Year
Bryce Forke	Boys Basketball Volunteer Coach MHS	N/A	2020-2021 School Year

D-4 RESOLVED, the Board of Education approves the student listed below as a Student Teacher in the Manville School District during the 2020 – 2021 School Year as follows:

Name	College/University	Student Teaching Period	School
Ruth Krongold	Rider University	January 25, 2021 – May 5, 2021	Alexander Batcho Intermediate School
Heidi Schweitzer	TCNJ	February 1, 2021 – May 7, 2021	Roosevelt School
Heather Drury	TCNJ	February 1, 2021 – March 19 – 2021 March 22, 2021 – May 7, 2021	Alexander Batcho Intermediate School Roosevelt School
Nicolas Costanzo	TCNJ	February 1, 2021 – March 19, 2021 March 22, 2021 – May 7, 2021	Roosevelt School Alexander Batcho Intermediate School

D-5 RESOLVED, the Board of Education approves the student listed below as a Psychologist Intern in the Manville School District from January 2021 through June 2022 detailed as follows:

Name	College/University	Observation Period	School
Eve Hauptle	Rutgers University	January 2021 – June 2022	Weston

D-6 RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2020-2021 School Year with terms as stated:

Name	Position	Compensation	Effective Dates
Jennifer Guydos	Sixth Period Instruction Math - MHS	Stipend Per Contract: 5.5 (9/1/2020 – 1/29/2021) Stipend reduced to: 5.25	2020-2021 School Year
Daniel McMahon	Sixth Period Instruction English - MHS	Stipend Per Contract: 5.5 (9/1/2020 – 1/29/2021) Stipend reduced to: 5.25	2020-2021 School Year

D-7 RESOLVED, the Board of Education approves the following substitutes for the 2020-2021 school year with compensation as stated, pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Jeremy Nurnberger	Teacher Substitute	\$105.00 per day	January 20, 2020 – June 18, 2021

D-8 RESOLVED, the Board of Education approves a Leave of Absence for Employee #6470 from December 4, 2020 through December 23, 2020.

D-9 RESOLVED, the Board of Education approves a Leave of Absence for Employee #6553 from January 5, 2021 through March 31, 2021.

D-10 Approval of Achievement of Superintendent's Merit Goals for the 2019 - 2020 School Year

Whereas, on September 17, 2019, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Board of Education established quantitative and qualitative goals and criteria and associated merit bonuses for the Superintendent for the 2019 – 2020 school year, and

Whereas, the Board of Education has now reviewed indicators of the Achievement of those Goals; now, therefore, be it

Resolved, the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Qualitative Goal	Goal Statement	Compensation
Goal #1	THE MANVILLE SCHOOL DISTRICT WILL SUBMIT AN APPLICATION AND PROCURE THE PEA (PRESCHOOL EDUCATION AIDE GRANT) FOR THE 2020/21 SCHOOL YEAR.	3% \$4,950

E. Finance and Facilities Committee: *Jeanne Lombardino, Chairperson*

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of November 2020:

WHEREAS, these reports show the following balances on November 30, 2020:

FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$5,320,779.04	
(11) Current Expense		\$3,256,702.77
(12) Capital Outlay		\$142,369.45
(13) Special Schools		\$0.00
(20) Special Revenue Fund	(96,382.12)	\$654,939.70
(30) Capital Projects Fund	(260,499.25)	\$598,217.87
(40) Debt Service Fund	\$1,856.96	\$0.00
TOTAL	\$4,965,754.63	\$4,643,229.79

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$2,049,012.72
Special Revenue Fund #20		\$43,093.75
Capital Projects Fund #30		\$83,363.27
Debt Service Fund #40		\$0.00
TOTAL		\$2,175,469.74

E-3 BUDGET TRANSFERS RESOLUTION – NONE TO REPORT

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending November 30, 2020.

AMOUNT	TO	FROM	REASON

E-4 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
3046	12/11/20	Aramark	\$24,485.98
3047	12/23/20	Breakdown Products	\$267.00
3048	12/23/20	D. Wildgoose	\$115.24
3049	1/11/21	Edvocate, Inc	\$1,189.00
3050	1/11/21	S. Kubilus	\$52.60
		Total	\$26,109.82

E-5 APPROVAL OF ANNUAL AUDIT

ACCEPTANCE OF JUNE 30, 2020 AUDIT

WHEREAS, the Board of Education has engaged the firm Suplee, Clooney & Company to audit the district's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2020 in compliance with NJSA 18A:23-1 and,

WHEREAS, this audit has been completed and the CAFR filed with the State Department of Education and submitted to the Manville Board of Education along with a synopsis of the audit report and recommendations, which synopsis are available for public review,

NOW THEREFORE BE IT RESOLVED that the Board of Education accepts the report as submitted and that there are no audit findings or recommendations.

E-6 FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following Facility Use Request:

ORGANIZATION	PROGRAM	LOCATION	DATE	TIME	FEES
GRIT 360	Basketball Training	ABIS Gymnasium	1/20/21 ~ 8/31/21 Selected Dates	TBD	TBD
Soccer Centers	Soccer Games -----	Ned Panfile Stadium -----	2/27/21 & 2/28/21 3/6/21 & 3/7/21 -----	Saturday & Sunday 8:00am – 9:00pm -----	\$62.50 per hr.
	Soccer Training	Ned Panfile Stadium	3/1/21 ~ 7/1/21	Monday/Wednesday/Thursday 6:00pm – 9:00pm	
			4/10/21 ~ 5/23/21	Saturday & Sunday 12:00pm – 6:00pm	

E-7 APPROVAL OF MEETING DATE CHANGE

RESOLVED, the Board of Education approves to change the April 20, 2021 Board of Education Meeting to April 27, 2021 to meet the legal requirements for the Public Budget Hearing Timeline.

E-8 ACCEPTANCE OF ADDITIONAL CARES GRANT FUNDING

RESOLVED, the Board of Education accepts \$34,571.96 in additional CARES Grant Funding from the Somerset County Board of Chosen Freeholders to be used for COVID related expenses.

F. Referendum: Sharon Lukac, Chairperson

IX. OLD BUSINESS/NEW BUSINESS

X. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT